

(Your School Letterhead)

To: Buchanan Virtual Academy

From: \_\_\_\_\_

RE: Enrollment approval for credit recovery/credit forward and/or credit replacement

Student Name: \_\_\_\_\_

Date of Recommendation: \_\_\_\_\_

The student (name above) has permission to take online classes through Buchanan Virtual Academy. Below is the needed class(es):

COURSE:	CHECK HERE:	COURSE:	CHECK HERE:
<b>ENGLISH:</b>		<b>ELECTIVES:</b>	
English 9 - 1 <sup>st</sup> Semester/ 2 <sup>nd</sup> Semester		20th Century American History	
English 10 - 1 <sup>st</sup> Semester/ 2 <sup>nd</sup> Semester		Art History - 1 <sup>st</sup> Semester/ 2 <sup>nd</sup> Semester	
English 11 - 1 <sup>st</sup> Semester/ 2 <sup>nd</sup> Semester		Business Computer Information Systems	
English 12 - 1 <sup>st</sup> Semester/ 2 <sup>nd</sup> Semester		Civil War	
<b>SCIENCE:</b>		Digital Arts	
Biology - 1 <sup>st</sup> Semester/ 2 <sup>nd</sup> Semester		Essentials of Business	
Chemistry - 1 <sup>st</sup> Semester/ 2 <sup>nd</sup> Semester		Essentials of Communication	
Earth/Space Science - 1 <sup>st</sup> Semester/ 2 <sup>nd</sup> Semester		French 1:1 <sup>st</sup> Semester/ 2 <sup>nd</sup> Semester	
Integrated Physics/Chemistry 1 <sup>st</sup> Semester/ 2 <sup>nd</sup> Semester		French 2: 1 <sup>st</sup> Semester/ 2 <sup>nd</sup> Semester	
Physical Science 1 <sup>st</sup> Semester/ 2 <sup>nd</sup> Semester		World Geography	
Physics-1 <sup>st</sup> Semester/ 2 <sup>nd</sup> Semester		Health	
Renewable Energy		Macroeconomics	
Space Exploration		Music Appreciation	
<b>MATH:</b>		Personal and Family Living	
Algebra 1 - 1 <sup>st</sup> Semester/ 2 <sup>nd</sup> Semester		Personal Financial Literacy	
Algebra 2 - 1 <sup>st</sup> Semester/ 2 <sup>nd</sup> Semester		Psychology	
Geometry - 1 <sup>st</sup> Semester/ 2 <sup>nd</sup> Semester		Spanish 1: 1 <sup>st</sup> Semester/ 2 <sup>nd</sup> Semester	
Pre- Algebra 1		Spanish 2: 1 <sup>st</sup> Semester/ 2 <sup>nd</sup> Semester	
Pre- Algebra 2		Technology and Research	
Pre- Calculus		Vietnam Era	
Trigonometry			
<b>SOCIAL STUDIES:</b>			
Civics/ US Government			
Economics			
US History 1 <sup>st</sup> Semester/ 2 <sup>nd</sup> Semester			
World History 1 <sup>st</sup> Semester/ 2 <sup>nd</sup> Semester			

You can either fax this to Jennifer Dorcy at 586.792.5696 or mail to Buchanan Virtual Academy at 401 W Chicago St, Buchanan, MI 49107.

\_\_\_\_\_  
Counselor Name (printed)

\_\_\_\_\_  
Counselor Signature

\_\_\_\_\_  
Counselor E-Mail

\_\_\_\_\_  
Counselor Telephone Number